



Thank you for trusting SureVision with your eye care needs! Part of being able to take good care of our patients includes making sure we have current information on file. We ask that all of our patients complete this paperwork once a year. Returning the completed forms to us at least one week (sooner would be better) prior to your appointment will decrease your wait time before seeing the doctor. We have enclosed a self-addressed stamped envelope for your convenience. You may also return the completed paperwork via fax to (314) 838-9536 or via e-mail to [medicalrecords@surevision.us](mailto:medicalrecords@surevision.us). Be sure to write down all of the medications you are currently taking.

If you are unable to return your forms prior to your appointment, please bring the completed forms with you to your appointment and arrive 15 minutes earlier than your scheduled time.

Please bring all medical and vision insurance cards as well as a photo ID with you to your appointment. If your insurance requires a referral from your primary care doctor, we must receive it prior to your appointment date or your appointment will be rescheduled. If you're unsure if a referral is required, call your insurance company to inquire about it at least four days prior to your appointment date. It sometimes takes 3 or 4 days to obtain referrals.

We require payment of all estimated patient expenses when you arrive for your appointment and check in at the front desk. This includes co-payments plus any deductible you might owe. Our staff confirms insurance benefits prior to your visit. They will give you an estimate of how much needs to be paid when you are called to be reminded of your appointment. That amount will be collected prior to seeing the doctor. We accept cash, checks, MasterCard, Visa, Discover and American Express. As well, we offer Care Credit patient financing.

If you have any questions or if you need to reschedule your appointment for any reason, please call one of our offices at the numbers listed below. We are looking forward to seeing you!

SureVision Eye Centers

Appointment Date \_\_\_\_\_ Time \_\_\_\_\_ Doctor \_\_\_\_\_

- 7934 North Lindbergh Blvd., Hazelwood, MO 63042 (314) 921-2020 (866) 305-2044
- 2127 Bluestone Drive – Suite 202, St. Charles, MO 63303 (636) 949-3924 (866) 305-2044
- 1 Professional Drive – Suite 260, Alton, IL 62002 (618) 465-2020 (866) 443-6192
- 1 Park Place, Belleville, IL 62226 (314) 921-2020 (866) 305-2044

Vision like you've never seen before.<sup>sm</sup>

NAME		DATE	
STREET ADDRESS		APT. #	SOCIAL SECURITY #
CITY, STATE, ZIP			
<b>RACE</b> <input type="checkbox"/> ALASKAN NATIVE <input type="checkbox"/> WHITE <input type="checkbox"/> NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER		<input type="checkbox"/> AMERICAN INDIAN <input type="checkbox"/> BLACK OR AFRICAN AMERICAN <input type="checkbox"/> DECLINE	
<b>SPECIAL NEEDS</b> <input type="checkbox"/> HEARING IMPAIRED <input type="checkbox"/> TRANSLATOR		<input type="checkbox"/> WHEELCHAIR <input type="checkbox"/> WALKER <input type="checkbox"/> OTHER	
PREFERRED LANGUAGE	BIRTH DATE	AGE	ETHNIC ORIGIN
			<input type="checkbox"/> HISPANIC OR LATINO <input type="checkbox"/> NON- HISPANIC OR LATINO <input type="checkbox"/> DECLINE
HOME PHONE		WORK PHONE	MARITAL STATUS
			<input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> D <input type="checkbox"/> W
EMPLOYER NAME/ADDRESS		POSITION/DEPARTMENT	
SPOUSE'S NAME		SPOUSE'S WORK PHONE (    )	
EMERGENCY CONTACT – NAME AND PHONE NUMBER		YOUR E-MAIL ADDRESS	
<b>GUARANTOR (FINANCIALLY RESPONSIBLE PERSON)</b> NAME _____ SOCIAL SECURITY #        -        -		<b>RELATIONSHIP TO PATIENT</b> <input type="checkbox"/> SELF <input type="checkbox"/> PARENT <input type="checkbox"/> SPOUSE <input type="checkbox"/> OTHER	
STREET ADDRESS		BIRTH DATE	PHONE
		/ /	(    ) -
CITY		STATE	ZIP
SEND WORKERS COMP BILL TO		AUTHORIZED BY NAME	
		PHONE (    ) -	
WHOM MAY WE THANK FOR TELLING YOU ABOUT OUR PRACTICE? PHONE (    )		<input type="checkbox"/> FRIEND/FAMILY <input type="checkbox"/> NEWSPAPER <input type="checkbox"/> M.D. <input type="checkbox"/> RADIO <input type="checkbox"/> OPTOMETRIST <input type="checkbox"/> TELEVISION <input type="checkbox"/> YELLOW PAGES <input type="checkbox"/> OTHER	
STREET ADDRESS	CITY	STATE	ZIP CODE
PRIMARY CARE DOCTOR		PHONE (    ) -	
STREET ADDRESS	CITY	STATE	ZIP CODE

**B  
I  
L  
L  
I  
N  
G**

**R  
E  
F  
E  
R  
R  
A  
L**

**Continued on back**



**Agreement of Responsibility**

I understand that professional services are rendered to the patient and the patient is responsible for charges incurred for these services. Payment for annual deductibles and co-insurance may be collected at the time of service. I understand that I am financially responsible for charges not covered by my insurance company.

**Consent to Treat**

I voluntarily consent to such care and treatment as prescribed by the physician as is necessary in his/her medical judgment.

**Release of Information/Assignment of Benefits**

I authorize use of this form on all my insurance submissions and authorize release of information needed to process a claim to all my insurance companies. I permit a copy of this authorization to be used in place of the original. I authorize the provider to act as my agent in helping me obtain payment from my insurance companies. I understand the provider does not accept responsibility for collecting my insurance claims or for negotiating a settlement on disputed claims. I assign all rights and claims for reimbursement of expenses allowable under my insurance plan and authorize payment directly to the provider for services rendered. I understand I will receive a monthly statement for any balance due by me.

This Agreement is in effect until revoked in writing by the patient.

Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Medicare Authorization**

Medicare No. \_\_\_\_\_

I request payment of authorized Medicare benefits be made on my behalf to SureVision Eye Centers – Midwest, LLC for any services furnished me by that physician/supplier. I authorize the holder of medical information about me to release to Medicare and its agents any information needed to determine these benefits or the benefits payable to related services.

I understand that my signature requests that payment be made and authorizes release of medical information necessary to pay the claim. If “other health insurance” is indicated in item 9 of the HCFA-1500 form, or elsewhere on other approved claim forms or electronically submitted claims, my signature authorizes the release of the information to the insurer or agency shown. In Medicare assigned cases, the physician or supplier agrees to accept the charge determination of the Medicare carrier as the full charge, and the patient is responsible only for the deductible, co-insurance and the uncovered services. Co-insurance and the deductible are based upon the charge determination of the Medicare carrier.

**Medigap Authorization**

Insurance Co. \_\_\_\_\_

Policy No. \_\_\_\_\_

Fill out if you have a Medigap insurance policy for which you wish to assign benefits. A Medigap or Medicare Supplemental policy is a health insurance policy or other health benefit plan, offered by a private company, to those entitled to Medicare benefits. It is designed to pay certain costs that Medicare does not pay. By law, this excludes a policy or plan offered by an employer to employees or former employees, as well as a policy or plan offered by a labor organization to members or former members.



